



**SURREY COUNTY COUNCIL  
THE WINSTON CHURCHILL SCHOOL  
A FOUNDATION SCHOOL  
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In accordance with The School Admissions (Admission Arrangements and Coordination of Admissions Arrangements) (England) Regulations 2012, the Governors of The Winston Churchill give notice that they have adopted the following admission arrangements for students who will be admitted to Year 7 in the school year commencing in September 2023.

**CRITERIA FOR ADMISSION 2023-2024**

Should the number of applicants exceed the 300 places available for admissions into Year 7 in September 2023, those who expressed a preference for The Winston Churchill School will be considered in the following order of priority:

1. Looked After Children, Previously Looked After children and Internationally Adopted Previously Looked After Children
2. Children who have an older sibling still attending the school at date of application
3. Children with major medical, social, compassionate or family need
4. Up to 41 specialist places will be available to children who live outside of the admission area
5. Children who are eligible for the Service Children in Education Premium
6. Children of staff who are employed at the school
7. Children living within the admission area shown on a map by a line which indicates the area which the school is principally designed to serve
8. Children living outside the admission area identified under criterion 7

Children with an Educational Health & Care Plan that name the school, are treated in accordance with the DCSF Code of Practice on Admissions & Special Educational Needs as stated in Section 324 of the Education Act 1996

## NOTES:

### a) **Priority 1**

Looked After Children, Previously Looked After children and Internationally Adopted Previously Looked After Children will be considered to be:

Children who are in the care of the Local Authority or provided with accommodation by a local authority in accordance with section 22 of the Children Act 1989 (e.g. fostered or living in a children's home at the time an application for a school is made; and

Children who have previously been in the care of a local authority or provided with accommodation by a local authority in accordance with section 22 of the Children Act 1989, and who have left that care through adoption, a child arrangements order (in accordance with section 8 of the Children Act 1989 and as amended by the Children and families Act 2014) or Special Guardianship Order (in accordance with section 14A of the Children Act 1989); and

Children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A child will be regarded as having been in state care outside of England if they were accommodated by a public authority, a religious organisation, or any other provider of care whose sole purpose is to benefit society. The parent/carer will need to provide evidence to demonstrate that the child was in state care outside of England and left that care as a result of being adopted.

### b) **Priority 2**

Siblings are defined as: brother or sister (i.e., another child of the same parents, whether living at the same address or not), or a half-brother/half-sister, or a step-brother/step-sister, or an adoptive or foster brother/sister living at the same address.

### c) **Priority 3**

To support exceptional circumstances in priority 3, written evidence will be required, from a doctor and/or consultant for medical cases or a social worker, health visitor, housing officer, the police or probation officer for other social circumstances. This evidence should confirm the reasons for the application and indicate why The Winston Churchill School would be the most appropriate school for the child to attend.

### d) **Priority 4**

When an application for a specialist place is made, the school will offer:

Up to 26 places based on the marks achieved by the child in tests of English and mathematics to be taken at the school in the year prior to admission only, and parents will be informed of the outcome of these tests before the closing date for Surrey County Council applications.

Up to 15 places to pupils with an aptitude for music. This will require the applicants to take an aural test and take part in two other musical activities designed to assess their overall musicality. Children will be required to perform something they have pre-prepared. These tests will be taken at the school in the year prior to admission only, and parents will be informed of the outcome of these tests before the closing date for the Surrey County Council applications.

***Applications made under this criterion will need to be supported by our Supplementary Form (SIF) available from our website.***

**e) Priority 5**

Children of parent(s) who are currently serving in the UK regular armed forces or have parent(s) who died serving in the UK regular armed forces and are in receipt of a pension under the Armed Forces Compensation Scheme or War Pension Scheme are eligible for the Service Children in Education Premium.

***Applications made under this criterion will need to be supported by our Supplementary Form (SIF) available from our website, together with a letter from The Commanding Officer or copy of War Pension.***

**f) Priority 6**

Children of all staff (teaching and support) who have been employed at the school for more than two years. The date that will be used to assess the length of time that a member of staff has been employed, will be the closing date for applications.

***Applications made under this criterion will need to be supported by our Supplementary Form (SIF) available from our website.***

**g) Priority 7 and 8**

In both cases, applications will be ranked against distance from school. The distance is measured in a straight line from the address point of the pupil's home, as set by Ordnance Survey, to the nearest school gate available for pupils to use. This is calculated using the Admission and Transport Team's Geographical Information System. When calculating the distance, the address at the closing date of application will apply, unless a change of address for good reason has been accepted by the Home Local Authority.

The home address excludes any business or childminder's address and must be the child's normal place of residence. It also excludes any relative's address unless the child lives at that address as their normal place of residence.

In the case of formal equal shared custody, it will be up to the parents to agree which address to use.

In other cases, it is where the child spends most of their time. We will not generally accept a temporary address if the main carer of the child still possesses or rents a property that has previously been used as a home address, nor will we accept a temporary address if we believe it has been used solely or mainly to obtain a school place when an alternative address is still available to that child.

In the case of multiple births, any child from a multiple birth will be offered a place, if one child has already been offered a place, and the subsequent child(ren) are ranked consecutively (relevant where children might be ranked in different categories).

Where two or more children share a priority place, e.g., where two children live equidistant from the school and only one place remains, the Governors will, wherever it is logistically possible, offer each child a place.

**h) Late Applicants**

Late applications will be considered in accordance with Surrey's Coordinated Admission Scheme.

**i) Waiting List**

Unsuccessful applicants are not automatically placed on our waiting list. Parents need to contact the school (during term time) by either email to [admissions@wcsc.org.uk](mailto:admissions@wcsc.org.uk) or by telephone on 01483

485289. Waiting lists will operate according to the oversubscription criteria without regard to the date the application was received or when a child's name was added to the waiting list and are automatically cleared at the end of every term. To remain on the waiting list parents should contact the school before the end of each term.

**j) In Year Applications**

In Year applications must be made directly to Surrey County Council via the Surrey County Council **CMA** form available from our website or directly from Surrey County Council.

Unsuccessful applicants are not automatically placed on our waiting list. Parents need to contact the school (during term time) by either email to [admissions@wcsc.org.uk](mailto:admissions@wcsc.org.uk) or by telephone on 01483 485289. Waiting lists will operate for each year group according to the oversubscription criteria without regard to the date the application was received or when a child's name was added to the waiting list. Waiting lists are automatically cleared at the end of every term. To remain on the list parents should contact the school before the end of each term.

**k) Out of Year Applications**

Applicants may choose to seek a place outside their child's chronological (correct) year group. Decisions will be made on the basis of the circumstances of each case and what is in the best interests of the child concerned.

*Applicants who are applying for their child to have a decelerated entry to school, i.e. to start later than other children in their chronological age group, should initially apply for a school place in accordance with the deadlines that apply for their child's chronological age. If, in liaison with the Headteacher, governors agree for the child to have a decelerated entry to the school the place cannot be deferred and instead the applicant will be invited to apply again in the following year for the decelerated cohort.*

*Applicants who are applying for their child to have an accelerated entry to school, i.e. to start earlier than other children in their chronological age group, must initially apply for a school place at the same time that other families are applying for that cohort. If, in liaison with the Headteacher, governors agree for the child to have an accelerated entry to the school, the application will be processed. If it is not agreed for the child to have an accelerated entry to the school, the applicant will be invited to apply again in the following year for the correct cohort.*

Applicants must state clearly why they feel admission to a different year group is in the child's best interest and provide what evidence they have to support this. More information on educating children out of their chronological year group and the process for making such requests is available at [www.surreycc.gov.uk/admissions](http://www.surreycc.gov.uk/admissions).