



The Winston Churchill School

a specialist Sports College

Headteacher: Zoe Johnson-Walker

Dear Parent/Carer

Frog Parent Portal

To access your account for the first time or if you have forgotten your username and/or password:

1. Go to frog.wcsc.org.uk or use the 'Parent Portal' link under 'Log In'.
2. On the login page select the **Forgotten Password** link.
3. You will be prompted to **enter your email address**, this **must be** the email address you have previously supplied to the school as your contact email address. **(It must also be unique see ** below).**
4. Click **Submit**.
5. Check your email inbox for an email from Frog (you may need to check the spam folder, if the email does not appear).
6. Follow the email instructions to login.
7. You will **see your username displayed on a blue line**, please make note of this.
8. You can now reset your password.

****Please note:** *If your contact email address is the same as that of another parent/guardian (e.g. you are sharing an email account for school correspondent with another parent/guardian) the above process will not work – please contact the school office to reset your password.*

As all homework is now set on Frog, you will be able to see a summary of your children's homework assignments on the Parent Portal.

The parent portal also contains:

- All School letters
- A noticeboard informing you of the latest news
- Term dates
- A school calendar with parents evening, performance and other important dates.
- Email addresses of teaching staff and many other links to school information

Personalised information is also available:

- Attendance summaries
- Behaviour reports
- Academic achievements
- School reports

Yours Sincerely

Mrs A Cochrane



INVESTOR IN PEOPLE

